OPGS Parents Association

Minutes of meeting 25th September 2014

In attendance Harvey Miller (HM) Hazel Piper (HP)

Sara Bryant (SB)

Michelle Tipp (MT)

Jane Fraser (JF)

Sarah Davies (SD)

Pauline Burton (PB)

Barbara Saul (BS)

Peter Knowles (PK)

Liz Donohoe (LD)

Gill Lowdarski (GL) (sorry that I missed some...)

1.	Review of Previous Minutes	
	Draft Constitution It was agreed that having the financial reporting be closer to the AGM	R Bain?
	Non-Uniform day Held on 18th July – funds raised unknown – SB could not report on amount raised as proceeds paid into another account.	S Bryant/R Bain.
	Auction of Promises: March 2015 BS to set up on Auctionofpromises.com. Standard letter to be tested based on one provided by HP. Working party (BS, PB, RB, HP) to meet soon.	B Saul, etc
	Murder Mystery New director of drama teacher is very keen.	H Miller
	Cricket Ongoing considerations – possibly a 20/20 type event.	H Miller
	Rounders Review next year.	
	Second-hand Uniform Sales BS and HP – still considering – main issue being storage, but this does work for other schools, so worth more research.	B Saul, H Piper
	Website WIP website is at www.opgspa.org.uk Facebook page is at facebook.com/OPGSPFA Twitter is twitter.com/OPGS_PFA	B Saul
2	Golf Event Low turnout (19 people). £194 raised. Event was enjoyable. HM to secure approval to use photos on the website, etc	H Miller B Saul
	Much learned. The date was not ideal (1 st weekend of football season), possibly a week day would be better. HM to follow through with a new online society being set up that will be helpful for such golfing events, with a view to holding another in the spring.	H Miller
	West Malling Golf Club were great and very flexible. Thank you letter to go to them.	H Miller
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3	KM Charity Forum We were invited to a morning of presentations on how to join in with this initiative. BS attended – really useful and will report fully at next meeting.	B Saul
4	Joint Disco with MGGS The 6 th form have broached the idea of hosting a disco for both our year 7s and those of MGGS. No action required until requested/advised.	
5	Quiz Night: Friday 17 th October HM has put together the questions. Raffle to be run, and prizes being sought. Director of drama providing a film round. Possibly students doing a music round. Car park banners arranged by SB We have a dozen or so items so far but more welcome – so anything you can bring along, great	All
	Event Facebook page is https://www.facebook.com/events/771664869566699/ - share as much as you can, those who use FB.	All
	Need to know asap who can join in for marking, etc on the evening. Aim to get there for 6.30pm and reply by return please if you can help.	All
6	Finance update Delay until November due to family problems for Rachel. She sends her apologies and should be back with us in November. Still to follow through with SB for info.	
7	New Secretary Lorraine has had to step down. BS to cover until someone steps forward for the role. Please contact HM if you want to know more about the role, etc.	All
8	AOB	
	Fundraising SB is holding 2 x Chelsea Legends football prints/posters – agreed to add to AOP.	B Saul
	100 club – SB suggested ask Mark Solly about the previous one. Open for someone to pick up.	?
	PK urged us to be assertive in approaches for fundraising. i.e. if parents cannot attend an event, ask them to provide a prize or donation, for the support of the school. Get the parents thinking about what they, or those they know, can offer, provide.	All
	BS to outline a sponsorship package for the website for events, aspects of events – anything. All sponsors will be added to the website and mentioned on Facebook and Twitter.	B Saul
	SB to ask those who use the grounds for a donation (football clubs, etc)	S Bryant
	Focus for fundraising – target – to agree this at next meeting. Ideas include sports kit (cricket nets, for instance) and a lower school fiction library. Will then have some kind of running total/tally widget, online (website, FB,	All
	Twitter) and on the newsletters.	All

	Photo and piece for KM introducing the PA – tba (HM)	H Miller
	Leaflet with all contact options to be prepared by BS for any prospectuses and anything else handed out to parents.	B Saul
	Also a newsletter – possibly monthly and/or to go out with Directors of Study news before each half-term – to include past event, next event, ideas, requests, news, etc.	B Saul
	Next uniform selling event is Saturday, 27 June 2015 – for info at this stage.	
	Gardening club idea – we are invited to help with this, to find someone with enthusiasm, and offer encouragement for this during lunchtime or after school. School have hydroponic kits, 6 raised beds and a greenhouse for use. Get in touch with SB or Mr Neil Buckley.	AII
9	Date of next meeting Thursday 13 November September 2014, 7 pm at OPGS.	All
	Please confirm attendance and any agenda items w/c 3 November 2014	