

OPGS Parents Association

Minutes of meeting 8 July 2014

In attendance	Harvey Miller (HM)	Hazel Piper (HB)
	Sara Bryant (SB)	Pauline Burton (PB)
	Michelle Tipp (MT)	Barbara Saul (BS)
	Rachel Bain (RB)	Jane Fraser (JS)
	Sarah Davies (SD)	Liz Donohoe (LD)
	Lorraine Robinson (LR)	Kate Copeland
	Gill Lowdarski	

1.	<p><u>Review of Previous Minutes.</u></p> <p>Year 10 Careers Fair – 17 July 2014 It was agreed that the OPGS PA would provide refreshments at this event.</p> <p>Learnings from previous events supported:-</p> <ul style="list-style-type: none"> • Urn need to be turned on earlier and not filled to the top • Plenty of cups and napkins • Try pricing rather than donation • Produce pricing signage <p>PB and GL agreed to attend the event. Arrival time 6.30.</p> <p>Refreshments would be bottled water, cartons, tea and coffee.</p> <p>SB to provide more cups.</p> <p>Draft Constitution PB noted that the auditing of accounts was to be carried out some time away from the AGM which she felt was odd. H Miller agreed also to review.</p> <p>Golf Event Publicity for the event has been sent. Price is now £45 with Full English Breakfast.</p> <p>Flyers now gone out. SB agreed to put in on school website.</p> <p>SB to send the “donators” to BS.</p>	<p>ACTION P Burton G Lowdarski S Bryant</p> <p>ACTION H Miller</p> <p>ACTION S Bryant</p> <p>ACTION S Bryant</p>
2.	<p><u>Future Events</u></p> <p>Non school Uniform - 18th July MT to arrange comms.</p> <p>Quiz Night HM hopes to meet with the new Drama teacher to see if students would be interested in acting out some parts of the quiz.</p> <p>LR and HM to work on this.</p> <p>Auction of Promises BS had looked at Auctionofpromises.com. Suggested running this in March.</p>	<p>ACTION M Tipp</p> <p>ACTION H Miller L Robinson</p>

	<p>The group agreed to form a sub working party to get in touch with hairdressers, restaurants, parents etc to obtain promises. BS, PB, RB and HP agreed to pick this up.</p> <p>The subgroup to pull together a standard letter which can be sent to potential “Donators”. Letter would state that fund raising is for Cricket nets and kit. OPGS would see the letter prior to it being issued for information.</p> <p>Murder Mystery RB also to speak with new drama teacher in September regarding this.</p> <p>Cricket APOLOGIES, I DID NOT CATCH WHAT WAS AGREED ON THIS</p> <p>Rounders Review next year.</p>	<p>ACTION B Saul P Burton R Bain H Pickering</p> <p>ACTION R Bain</p>
3.	<p><u>Finance update</u> School has donated start up costs. Future purchases will come from this fund.</p> <p>SB to provide RB with details of income and expenditure.</p>	<p>ACTION S Bryant</p>
4.	<p><u>Second-hand Uniform Sales</u></p> <p>Various ideas about a second hand sale and how and when this can be held were discussed.</p> <p>Biggest challenge is storage of any donated uniform. The school does not have any facilities but may be able to provide short term storage (1-2 weeks) dependent on the time of year.</p> <p>RB suggested a clothing bank on site to generate income.</p> <p>HP and BS to investigate both options further.</p>	<p>ACTION H Piper B Saul</p>
5.	<p><u>Membership</u></p> <p>Graham Doyle has needed to leave the PA. HM to send an email acknowledgement.</p> <p>Two more parents have expressed an interest in joining. LR to send minutes and invite to next meeting.</p>	<p>ACTION H Miller</p> <p>ACTION L Robinson</p>
6.	<p><u>AOB</u> BS to create a website advertising events, auctions etc.</p>	<p>ACTION BS</p>
7.	<p><u>Date of next meeting</u> Thursday 25 September 2014, 7 pm at OPGS.</p> <p>Please confirm attendance and any agenda items w/c15 September 2014</p>	<p>ACTION All</p>