



Oakwood Park Grammar School Parents Association – 13 May 2014

Present:

Harvey Miller
Graham Doyle
Liz Donohoe
Lorraine Robinson
Lizbett Wood
Barbara Saul
Sarah Davis
Pauline Burton
Julie Murton
Kate Copeland
Gillian Wlodarski
Rachel Bain
Hazel Piper

Sara Bryant
Michelle Tipp

Chairperson nomination:

Harvey Miller – nominated and seconded

Secretary:

Lorraine Robinson – nominated and seconded

Treasurer:

Rachel Bain – nominated and seconded

Social Networking:

Barbara Saul – nominated and seconded

Discussion Points:

- Fundraising ideas were circulated and the Chair will collate and prioritise potential events
- A launch event was promoted with a provision date of 19 July 2014
- OPGS will administer the Finances for the PA through the Trust Fund
- OPGS has donated £100 from the Trust Fund to the PA
- The PA will need representation at the new parents evening on 25 June 2014
- The PA will provide refreshments at school events, the new parents evening will be the first one
- KM photocall with first PA event

- Future meetings will be held on Tuesdays, 7pm at the school, dates will be flexible
- PA poster/flyer advertising event on 19th July for the new parents evening

Agreed Action:

- Parents Association constitution – Sara Bryant will draft and it will be available for next meeting
- Current PA database to be forwarded to Secretary by Sara Bryant
- The Chair will be at the new parents evening on 25/6/14 and have a slot to promote the PA
- The PA will provide refreshments on 25/6/14 in return for donations
- SB and MET will ensure refreshments have been purchased and available for the PA
- SB will arrange through the schools publicity officer KM coverage
- SB will ask IT if they can produce a draft flyer for the 19th July event.

Next Meeting Date:

17 June 2014, 7pm @ OPGS