

OAKWOOD PARK GRAMMAR SCHOOL PARENTS ASSOCIATION

Minutes 22nd June 2017 19.30

Venue : The Bull, Tonbridge Rd, Barming

Present

Barbara Saul; Chair (BS)

Rachel Bain; Treasurer (RB)

Liz Donohue (LD)

Jane Fraser (JF)

Sarah Davis; Secretary (SD)

APOLOGIES -

REVIEW OF LAST MINUTES & OUTSTANDING ACTIONS

Actions from previous meeting

- a. Defib purchase : BS has been approached by another parent who is aware of another possible funding source so agreed to hold on agreeing ordering until this has been sourced further BS has asked for more information. ACTION SD to advise MKJ
- b. Rolling presentation – needs reformatting ACTION BS to look at
- c. Cake sale 14th July, This has yet to be confirmed ACTION JP to confirm please JF to put on Facebook
- d. Outstanding payments from Golf day – RB still chasing from school to ask ACTION JP to email parent
- e. Additional cost of seating –RB - All complete
- f. Gin evening / 100 club Possible new fund raising ideas We will need a volunteer to lead on the 100 club – to ask new parents if they would take this on as a project as part of parents questionnaire see below.
- g. Gin Evening RB has made enquiries see below.
- h. Parents survey – survey monkey RB has drafted 7 questions shared and tweaked at the meeting
- i. Library – any other resources needed JP ?
- j. Programme for school production in July – BS has discussed with Drama lead and to get school to email out ASAP/c with Sean , adverts back asap A4 BS to get OPGS to email out
- k. Gardening club BS; BS met Tony Site manager, continue to liaise.
- l. Easy donation button on website / facebook ACTION BS-still to do and will revamp at same time

- FINANCES and Fundraising including refreshments RB

Expenditure sheet circulated by RB

Update from RB: i) Query with Easy fundraising to look at start date RB ii)

Query with cash from refreshments RB to check with PB iii) RB to get JF to sign off gardening supplies

- EVENTS /Dates received for next academic year

- Sept 8th 2017 – BBQ flyer revise flyer with date so school can email out BS – ACTION JP can you advise how we get the very helpful year 11 prefects again please

Shopping pre BBQ as last year – and to get BBQ site / equipment sorted in readiness for new term

- October 13th 2107 – Quiz Night
- November 16th 2017 – cake sale
- February 23rd 2018 – Race Night
- March 14th – cake sale
- March 16th 2018 –Non-uniform
- June 15th 2018 – Cake sale
- June 24th 2018 – Summer Fayre

(query jointly with 6th form for non-uniform and cake sales)

- Matters Arising

- New members for PA LD Liz has got 2 potential new members
- Keeping stocks for refreshments: How do we keep track to minimise over spend but to have sufficient in date supplies for refreshment Could we have a Volunteer vacancy list ACTION To put on Parents questionnaire RB
- Committee email – not all committee are receiving group emails RB suggested Teamer ; ACTION BS to progress
- Second hand uniform BS Parent has offered, ACTION BS to progress via site manager, with ACTION Dawn J
- RB to arrange a meeting re May Ball all in favour of going ahead ACTION RB

- New head boy asking about Quiz night as they have been advised they (6th form) cannot hold a quiz as PA also doing one. Has there been some confusion as we would not them to lose out?....ACTION BS to check with school
- Gin Evening RB has spoken to Fredericks they could potentially help by either holding the evening on their premises on a Mon or Tuesday evening; or they could supply the PA with bottles of gin on a supply and return basis. PA asking if they would also supply helpers etc. ACTION RB to f/u
- Parents Survey at meeting ; RB to ACTION school circulation
- JF is doing a scout quiz night – can we double up with questions – Yes

BBQ prep discussed and agreed:

1. shopping as before RB to check list, we ended up with a lot of surplus burgers last time so we do not need to buy so many this year
2. BS to supply 2nd BBQ
3. LD will ask Steve re cheffing
4. We need to check that school has tools etc. and agree re cleaning in first week back and to see how much fuel there is Site manager will help.
5. Possible games: golf, football, raffle
6. Teacher photos to help new year 7's
7. Music via sound system
8. Wet weather we need a Plan B
9. HJP /BS to arrange an email reminder to be sent out to new parents on the 1st day ACTION BS and JP

Quiz night:

- Items from school
 - Robot club Dawns husband had previously expressed an interest in supporting an engineering project - would this request be something he could support? ACTION DJ to advise

NEXT MEETING

AGM 7pm in school on 21/09/17

PA Meeting 7.30 pm 21/09/17 after AGM

