

Minutes of OPGS PA

18/10/16

19:30

Present: Barbara Saul – Chair (BS)
Pauline Burton (PB)
Rachel Bain (RB)
David Bissell (DB)
Liz Donohoe (LD)
Julie Murton (JM)
Gill Wlodarski
Dawn Jull (DJ)
Sarah Davis (SD)

Apologies: Jane Fraser (JF) Harvey Miller (HM) Juliet Priest (JP)

Actions from previous meeting

- Access to PA page on OPGS website not yet sorted. Need a direct link on community page. **ACTION** JP to speak to Luke Bridges
- Arrange PTA Annual Membership – **ACTION** BS to arrange
- Banner – on order
- Forum for Committee Members – LD still not receiving group committee emails **ACTION** BS to arrange
- Rolling presentation to advertise PA – silent on screen rolling display of PA's aims, successes to be shown at school events eg parent's evenings as captive parent audience waiting to see teachers. **ACTION** RB to put a draft together to share with HT as an example. Need photos

Finances as per AGM, we have raised £4200, plus monies from BBQ and golf – approximately another £505. Some monies to be reimbursed. **Action** RB to update statement.

Completed events & fundraising

Golf Day – 15/10/16. 15 people attended, raised approx. £100. Dates clashed with other events, golf course changed tee times and food as different personnel. HM keen to continue to run this event. **ACTION** HM to source alternative provider and date for next year, consider partnership with another school.

Easy Fundraising – use has diminished but every little counts.

Open Morning – PA were present and actively promoting PA.

Planned events

QUIZ NIGHT: November 4th, doors open 7pm, quiz 7.30 – 10.00.

Questions are ready, Mark Housden quiz master

Costs £5 per ticket, teams' max of 8. Bring own food & drinks.

Action: Raffle JF running, we have sufficient tickets, need prizes – donations to be requested. LD has 2 prizes.

ACTION email out to parents as previously, BS to ask school.

ACTION: JP to arrange PA system and microphone, tables & chairs, projector to enable teams to see their scores, rubbish bags, 4 prefects to help.

ACTION: SD to do heads and tails at the interval.

Coffee Morning; Thursday. 10th November 2016 09.00 – 10.30. School are providing refreshments; PA to be present. For new parents year 7's. Volunteers needed.

Oakwood's Got Talent 25th November 16.

- a. Prefects are organising
- b. Programme by PA? Need photos & PA would need to pay for the printing.
- c. Judges - Who has been asked / agreed? BS. K Moody (HT) S Baker Dr Watson?
- d. Tickets £4 /£2 On line sales from 1st Nov by school ?

Comedy night; on school website same date advertised as Oakwood's Got Talent . Could this be held in the Spring term, will it be difficult to avoid clashes with exams **ACTION:** BS: To ask school.

Cake Sale / Non-uniform; 17th Dec – volunteers needed. BS to come in both 16th & 17th to coordinate cake collection. DB SD DJ to help with the sale at morning break and lunchtime. Be at school for 10.15. 6th formers. RB to do float. Need to ensure have allergy friendly cakes that are labelled, knives and napkins. BS to send email to school for parent mail as before.

Race Night 24th Feb 2017 – Which company? RB volunteered to progress after Oakwood's Got talent event. Will need sponsors? Can we involve local companies?

Summer Fair BS & PB to meet to start planning this at BS home. 4th Nov. 2pm. @ BS home All welcome to come. Possible date - 24th June 2017. Need to check no other events booked for that day on the school field e.g. football tournaments.

Lanyards Should be in box under stage

AoB None

NEXT MEETING 7pm December 1st @ Barming Bull Tonbridge Road Barming.

All Welcome